

TWIC Escorting and Security Awareness Training: A sample program from the Seaman's Church Institute in Philadelphia.

TWIC Escorting

All persons seeking unescorted access to any terminal in the USCG's Sector Delaware Bay must possess a valid Transportation Workers Identification Credential (TWIC) to gain access to a marine facility.

All persons must have a legitimate business need and permission from the marine facility to gain access. An approved visitor with a TWIC card will not need an escort and may proceed directly to the gate for a visitor badge.

Non-TWIC holders, however, **must be** escorted by an authorized TWIC holder who possesses both a TWIC and facility credential (if required).

The **Escort** will ensure that all non-TWIC holders are signed in with the gate guard and are issued an appropriate badge, if they do have a facility ID badge. The escort will also insure that the non-TWIC holders are in possession of a valid photo identification. The visitor/escort will surrender the badge when the visitor exits the terminal.

The **Escort** will ensure that escorting procedures are followed.

There are two types of areas in a terminal: secure access and restricted access. Restricted access areas are generally the marine docks, tank storage areas and offices. All other areas within the fenced property may be defined as secure access areas.

For Secure Access Areas: One escort is required for every 10 non-TWIC holders.

For Restricted areas: One escort is required for every 5 non-TWIC holders.

Escorting requires side by side accompaniment or at least line of sight contact to monitor the escorted individual's actions.

Escorting ratios do not apply when non-TWIC holders are transported in an enclosed vehicle. In this case, one TWIC holder who is driving or riding in the vehicle can escort any number of passengers as long as they are not allowed to depart the vehicle.

The Escort must contact terminal security or the Facility Security Officer (FSO) if he/she loses contact with his/her visitor or the visitor is observed engaging in unlawful or suspicious activity. **WILL NOT** attempt to physically detain or stop the escorted individual(s).

TWIC escorting privileges are granted at the sole discretion of the marine facility for a period of time determined by the facility. The facility reserves the right to deny granting privileges or to suspend, revoke or deny renewal of escorting privileges previously granted.

Although the sponsoring agency providing a TWIC escort is responsible for the actions of both its visitor and the escort, ultimately the marine terminal is responsible for violations. Any escort who fails to perform satisfactorily may be required to leave the facility and may be disqualified from conducting escorts in the future.

Furthermore, said person shall be liable for the payment of any fine levied by the United States Coast Guard (USCG). While on the facility all TWIC holders must be able to present a valid TWIC within ten (10) minutes to the USCG or the facility personnel. Persons unable to produce a valid TWIC will be escorted off the facility and may be subject to criminal prosecution. The facility may, in its sole discretion, ban any person for any period of time for violation of federal laws or facility rules and regulations. Those persons who violate access control procedures may be subject to arrest, prosecution and/or loss of facility access privileges.

Security Awareness

Potential intruders may attempt to gain information about facilities and activities to identify patterns and routines, assess vulnerabilities, target selection and choose the time, place and means of an attack. A possible indicator of unauthorized surveillance is a person drawing a diagram, taking detailed photographs or video of

- Camera locations
- Access points
- Perimeter fence
- Location of personnel
- Traffic patterns
- Buildings
- Roadways

Suspicious activity is best described as activity that is unusual or out of place for a particular environment. Examples are:

- Persons without proper badges
- A person running in a tank field
- Briefcase or suitcase left unattended (suspicious packages)
- Persons taking photographs of the facility
- Boaters within 75 yards of the docks.

Maritime Security Levels (MARSEC Levels)

Security levels are layered to properly handle security threats. As the MARSEC Level increases, the security measures at the port increase. Example, there will be an increase in vehicle screenings and restriction to visitors, depending on the MARSEC Level. Signs at access points advise of the current MARSEC Level.

MARSEC Level 1 – Minimum appropriate security measures in place at all times.

MARSEC Level 2 – Additional measures to Level 1 for Heightened Risk

MARSEC Level 3 – Further specific protective measures above Levels 1 & 2 for a **PROBABLE or IMMINENT THREAT**.

I, _____ of _____ (company) certify that the ship visitors listed below are authorized to visit ships and provide seafarer transportation for shore leave as a TWIC Trained Escort and they understand the requirements and duties of this obligation and will perform the aforementioned duties to the best of their ability and will notify facility security personnel of any non-conformities while performing these duties.

Signature

Date: _____

(Company name) TWIC Trained Escorts: